



**FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY**

COOPER YMCA

CRAFT FAIR FUNDRAISER

Saturday, December 3, 2022 | 9:00 am–3:00 pm

6767 S 14th Street; Lincoln, NE 68512

BOOTH RENTAL

Booth Sizes

Our basic booth set up is a marked 8x8 space in the Main Gym with 1 table or a marked 6x6 space in the main hallway with 1 table. If you require additional space you are welcome to purchase a marked 8x8 or 6x6 space without a table, for an additional fee.

Fees

The main hallway and gym will be filled first, if there is a need, we may expand to the hallway outside of the Youth Gym and/or into the Youth Gym. Gym space is \$40 with 1 table and \$35 for additional space without a table or Hallway space is \$35 with 1 table and \$30 for additional space without a table.

We will not have tables to rent this year but you are welcome to bring your own as space allows. We will provide 1 chair per booth but can provide additional if requested.

Electricity & Wall Space

Electricity is available, please note on your registration if you will need access to an outlet.

SET UP & TAKE DOWN

Set up starts at 7:30 am on Saturday, December 3. All vendors need to be ready for shoppers by 9:00 am and stay set up until 3:00 pm. Take down must be completed by 5:00 pm.

REGISTRATION PROCESS

Registration for vendors who participated in 2021 will begin Monday, September 26, 2022, and general registration will be open to the public on Monday, October 3, 2022. Spots are available on a first come first serve basis. If you would like the same spot as last year, please register early. We need to have both your registration form and payment to secure your spot. Thank you for participating in our fundraiser for the YMCA of Lincoln's Annual Fundraising Campaign-Strong Kids at the Cooper YMCA. 100% of the proceeds stay in Lincoln to assist children and families with membership and program fees at our YMCA. The Lincoln YMCA is a 501(c)(3) non-profit.

INCLEMENT WEATHER

In the event of inclement weather, there may be a need for the Y to postpone or cancel. Should we need to make a change, we will first try to offer the Craft Fair on another date. If an alternate date cannot be arranged, vendors will be refunded their space rental fee or have the option to donate the fee.

For more information, please contact: Ashley Choma at 402-323-6408 or achoma@ymcalincoln.org

CRAFT FAIR REGISTRATION FORM (please print)

Name: _____ Phone: _____ Email: _____

Address (Street, City, State, ZIP): _____

DOB (Must Complete): _____

Name of Booth: _____ Type of Product: _____ Lincoln YMCA Member?: Yes No

Did you have a booth with us in 2021?: Yes No If Yes, Would you like the same booth location?: Yes No

Space Rental Information:

Gym Space (Main Gym will fill first, then Youth Gym)

8x8 \$40 (1table) Additional space (no table included) 8x8 \$35 Electricity Needed?: Yes No Wall Space Needed?: Yes No

I don't need a table, I only need space. I understand if I decline a table now, one will not be available the day of the show.

I understand that ALL of my items must fit in the dimesons of my space

I need extra chairs (1 already provided). How Many: _____

Main Hall Space

6x6 \$35 (1table) Additional Space (no table included) 6x6 \$30 Electricity Needed?: Yes No Wall Space Needed?: Yes No

I don't need a table, I only need space. I understand if I decline a table now one will not be available the day of the show.

I understand that ALL of my items must fit in the dimesons of my space

I need extra chairs (1 already provided). How Many: _____

I understand that the event could be postponed or canceled due to inclement weather. Should we need to make a change, we will first try to offer the Craft Fair on another date. If an alternate date cannot be arranged, vendors will be refunded their space rental fee or have the option to donate the fee.

Should the Cooper Y need to cancel the Craft Fair, in lieu of a refund I wish to donate my space rental fee to the Cooper YMCA.

Other Ways to Contribute to the YMCA Annual Fundraising Campaign-Strong Kids

I would like to donate a portion of my total sales from the day of the event to the Annual Campaign.

Yes No

Signature

Date

OFFICE USE:

Total Amount Collected: _____ Date: _____ Staff Initials: _____

Entered in ActiveNet: _____ Staff Initials: _____

Vendor Information Emailed Date: _____ Staff Initials: _____